



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
2 NAVY ANNEX
WASHINGTON, DC 20380-1775

IN REPLY REFER TO:
CMC-JA
18 OCT 99

WHITE LETTER NO. 4-99

From: Commandant of the Marine Corps
To: All General Officers
All Commanding Officers
All Officers in Charge

Subj: ELECTRONIC INCOME TAX FILING PROGRAM

1. Marine Corps legal assistance offices will again offer FREE electronic tax filing and tax assistance as part of its Volunteer Income Tax Assistance (VITA) Program. The program's continued success depends upon your command support, advance planning, and volunteer participation.
2. Last year's tax program was a major quality of life benefit to our military community. Our CONUS and forward-based tax centers electronically filed over 65,000 Federal tax returns, a 20 percent increase over the previous season's total. Marines and their families saved almost \$6 million in tax preparation fees, an average saving of over \$80.00 per Marine. Once again, the Marine Corps tax program filed the highest percentage of returns of the four services.
3. This year's goal is to electronically file tax returns for 50 percent of the active duty force at every Marine Corps installation, or increase your electronic tax filings by 10 percent if you attained last year's 50 percent goal.
4. Accordingly, support your tax program with necessary personnel and equipment. Commanders should again establish permanent sites for their tax centers; make local Marines available TAD to those tax centers; and provide appropriate computer and Internet support.
5. This is a superb program. Your investment will continue to save our Marines and Sailors millions of dollars while enhancing overall unit readiness.


J. L. JONES