



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
2 NAVY ANNEX
WASHINGTON, DC 20380-1775

IN REPLY REFER TO:

CMC-JA
12 Nov 98

WHITE LETTER NO. 5-98

From: Commandant of the Marine Corps
To: All General Officers
All Commanding Officers
All Officers in Charge

Subj: ELECTRONIC INCOME TAX FILING PROGRAM

1. This year every Marine Corps Legal Assistance Office will again offer FREE electronic tax filing and tax assistance as part of its Volunteer Income Tax Assistance (VITA) Program. The continued success of this program requires your command support, advance planning, and volunteer participation.
2. Last year's tax assistance program was a great success with 20 Marine Corps tax centers in the United States and Japan electronically filing over 54,000 Federal returns. This was a 39 percent increase over the previous season's total. Overall, the Marine Corps tax program filed the highest percentage of returns of the four services.
3. The goal again this year is to file electronic tax returns for 50 percent of the active duty force at every Marine Corps installation, or increase your electronic tax filing by 10 percent if you attained last year's 50 percent goal. Commanders should make local Marines available TAD to the tax center, provide necessary computer and internet support, and establish permanent sites for their tax center.
4. This program has proven itself each year to be an outstanding quality of life benefit. Support it with the necessary personnel and equipment. With a small investment, we can once again save our Marines and Sailors millions of dollars while enhancing unit readiness.

A handwritten signature in black ink, appearing to be "C. C. [unclear]".