

Environmental Management Department
Correspondence Tracking Sheet

Tickler # IR-19

Due Date: 8/27/97

Date Received: _____

Lead office
for joint response: _____

Assigned to: IRD

Copy to: _____

Subject: _____

Action: Deal As discussed, please complete the survey and return a copy of survey and letter (original) to me to forward to the chief. Sorry for short notice.

P.S. If you feel we need to give "adverse" ratings, we'll need to discuss & provide justification to the chief.
Additional comments/remarks. _____

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Deputy

AC/S **CLW**

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