

# MARINE CORPS BASE CAMP LEJEUNE, NC

Semper Fit



Supply



Transportation



Life Long Learning



Health And  
Dental Services



Military Sports



Home Of  
Expeditionary  
Forces  
In Readiness

Supporting  
II MEF  
2d MarDiv  
2d FSSG  
II MACE

**Cover Photo:**

LtGen John A. Lejeune  
13th Commandant  
U. S. Marine Corps

***Fiscal Year 2000  
Nomination of  
Marine Corps Base, Camp Lejeune, North Carolina  
Commander-in-Chief's Award for  
Installation Excellence***

General Information .....	1-2
Mission .....	3
Noteworthy Accomplishments .....	4-7
Outstanding Management Initiatives .....	8-13
Draft Press Release .....	Appendix A
Input for Program Brochure .....	Appendix B
Input for Keynote Speaker .....	Appendix C
Draft Congratulatory Letter .....	Appendix D
Key Personnel Listing .....	Appendix E
Nomination Information .....	Appendix F
Special Recognition Awards .....	Appendix G



## General Information



### Marine Corps Base, Camp Lejeune, North Carolina

Proudly known as the "Home of Expeditionary Forces in Readiness," Camp Lejeune has 14 miles of Atlantic Coast frontage providing superb amphibious access to 153,439 acres of Base property, including 26,000 acres of water. Construction of Camp Lejeune, named in honor of Lieutenant General John A. Lejeune, thirteenth Commandant of the Marine Corps, was begun in April 1941 and completed in late 1942. Included aboard Camp Lejeune are more than 475 miles of roads, 49 miles of railroad, and 7,000 buildings supporting approximately 135,000 Marines, Sailors, retirees, family members and civilian employees. Facilities, including medical and dental, are valued at more than two billion dollars.

There are five Marine Commands aboard Camp Lejeune: Marine Corps Base; II Marine Expeditionary Force, Command Element; 2d Marine Division; 2d Force Service Support Group; and the II Marine Expeditionary Force Augmentation Command Element. A Naval Hospital, Naval Dental Center, Navy Primary Care Clinic, and several medical/dental branch clinics serve the U. S. Marine Corps Forces, Atlantic, units located at Camp Lejeune. Also located within the boundaries of Camp Lejeune is the Marine Corps Air Station, New River.

The military population exceeds 37,000. In addition to the assigned military personnel, over 3,700 civilians are employed by the Base in appropriated and nonappropriated fund activities.

Military dependents living on- and off-base

number over 52,000 with approximately 42,000 retirees and their dependents living in the area. The total population of active and retired military, dependents, and civilian employees number in excess of 135,000 people.

Marine Corps Base, Camp Lejeune has a two-fold mission; first, to provide housing, training facilities, and logistical support for U. S. Marine Corps Forces, Atlantic, and other units assigned; and second, to conduct specialized training for approximately 32,000 students annually. This includes over 82 courses ranging from entry-level skill training to professional and technical courses. The SNCO Academy offers a Sergeant's Course, Career Course, and an Advanced Course. The School of Infantry trains Marines in the skills necessary to operate and survive in a combat environment as a member of a rifle squad and provides advanced infantry training tailored to teach the field and leadership skills necessary to lead Marines in combat as an Infantry Squad Leader or Infantry Platoon Sergeant. The Marine Corps Engineer School conducts courses in electricity, plumbing, engineer equipment maintenance and repair, and demolitions.

The Base administers over 4,450 housing units located in various areas of the reservation. In addition to providing maintenance, fire protection, water purification, police protection and other services, the Base also houses its own school system under the Department of

Defense with approximately 3,500 students in attendance.

Major General Ronald G. Richard,  
Commanding General, Marine Corps Base, Camp

# General Information



Lejeune has, in effect, city management responsibility for a major metropolitan area.

Camp Lejeune enjoys a close relationship with our neighboring civilian community, Jacksonville, NC. Camp Lejeune and Jacksonville proudly work together to ensure quality living for both military and civilians in the Camp Lejeune/Jacksonville community.

## 2D Marine Division

USMC	15,485
USN	713

## 2D Force Service Support Group

USMC	6,780
USN	774

## II Marine Expeditionary Forces Augmentation Command Element

USMC	215
USN	13

## Personnel Support Detachment

USN	12
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## Marine Corps Base, Camp Lejeune Population Totals

### Personnel Totals

#### Military

USMC ( <i>authorized</i> )	1,133
USMC ( <i>assigned</i> )	1,154
USN	875
USA	13
Students	1,478
USMC Reservists	19

#### Civilian - Civil Service

Civilian Employees ( <i>authorized</i> )	1,470
Civilian Employees ( <i>assigned</i> )	1,540

#### Civilian - Other

Civilian Employees ( <i>NAF</i> )	2,071
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### Civilian Population

Dependents ( <i>MCB On-Base</i> )	9,452
Dependents ( <i>Off-Base</i> )	42,448
Area Retirees	23,997
Area Retiree Dependents	18,015

## Marine Corps Air Station, New River

USMC	5,653
USN	213
Civilian Employees ( <i>MCAS</i> )	135
Military Dependents ( <i>On Station</i> )	1,151

## Total Population

Military	37,819
Civilian	99,471

**Grand Total 135,537**

## Tenant Command Population Camp Lejeune

### II Marine Expeditionary Forces, Command Element

USMC	3,128
USN	203



# Mission

## Strategic Mission

Marine Corps Base, Camp Lejeune, as an element of the U. S. Marine Corps Forces, Atlantic, supporting establishment, provides the operating forces and Camp Lejeune community support and services in order to enhance operational readiness.

## Vision 2005

Marine Corps Base, Camp Lejeune is the installation of choice for Marines, Sailors, and their families, and a leader in supporting the world-wide deployment of expeditionary forces.

As such, we are committed to:

*Build and maintain a state-of-the-art readiness and training infrastructure*

*Develop and adapt the latest in technology in all aspects of Base operations*

*Provide enhanced quality of life that guarantees security and peace of mind*

*Foster cooperative interaction among the military population and their families, the civilian work force, and the local community*

We succeed as a team of professionals who are cognizant of our responsibilities to our community, and are dedicated to the optimal use and protection of all our resources. We are empowered to exceed the expectations of those who depend upon us.

***Camp Lejeune is more than just an installation, IT'S HOME!***

## Guiding Principles

We will make all decisions in the best interest of mission accomplishment.

We will foster innovation that leads to continuous improvements.

We will exercise and promote positive leadership and instill the highest moral and ethical values.

We will encourage teamwork and open, honest communication.

We will be responsive to our customers' needs and strive to exceed their expectations.

We will ensure the dignity and welfare of our people through courteous, fair and impartial treatment.

We will maintain the public trust through sound and resourceful management of public funds.

We will be responsible stewards and protect our natural resources.

## **Noteworthy Accomplishments**



**ADMINISTRATION:** Continued to improve the paperless office concept. Streamlined by requiring electronic copies of all publications for placement on the Internet or delivery via e-mail. Established a "forms" drive for all MCB and major commands to extract common forms. Implemented dedicated collaboration servers for the exchange of ideas and messages, calendars, contacts and tasks via e-mail and web interfaces. Implemented public folders for information sharing that do not run on dedicated collaboration servers but also support the sharing of information, calendars, contacts and tasks via MS Outlook. Added remote e-mail capability to the MCB website for Marines and civilians who are away from work.

**CONTRACTING:** Contracting Division implemented the Electronic Procurement Generator, Standard Procurement System 4.1b, Navy Air Force Interface, Electronic Data Access (e-commerce via the Internet) as well as Contracting Division's own website to assist customers. Surpassed the standards set by the Secretary of Defense for paperless acquisition and achieved a 97% paperless acquisition rate (the average for the Marine Corps is 80%). Surpassed socioeconomic challenges and competition goals established by CMC, including a multi-million dollar procurement with the National Industries for the Severely Handicapped. Processed 6,962 line items. Awarded 4,300 procurement actions valued at \$59,788,591. Recognized by CMC for managing the most successful USMC Government Purchase Card Program. Supported 146 Approving Officials and 342 Cardholders obligating more than \$35.6M. Purchase card use allowed Contracting Division to reduce labor cost by \$126K.

**FISCAL:** Executed an O&MMC operating budget in excess of \$177 million, achieving an overall obligation rate of 99.96%. Further accounted for over \$106 million in other appropriations and reimbursable authorizations. Our combined financial program exceeded \$283 million in obligational authorization; obligation rate over 99.03%. The Internal Management Control Program conducted 1269 reviews and 208 alternative reviews. Products/services in the amount of \$350 million benefited vendors/contractors across the U.S. Economic impact on the local economy was well over \$2.2 billion. The Command reduced the number and dollar value of problem disbursements. Negative unliquidated orders decreased from 26 documents at \$700,000 to 19 documents at \$49,500. Eliminated all problem disbursements over 180 days old, thereby eliminating the need for summary obligations.

**INSPECTIONS/AUDITS:** The Command Inspector conducted 123 Commanding General inspections covering 54 functional areas at seven subordinate units. The MCAAT conducted efficiency inspections of all MCB units, rating all fully mission capable. The Field Supply and Maintenance Analysis Office-One Inspection conducted an inspection of the School of Infantry. Reviewed 181 appeal cases for check cashing privileges; 42 reinstatements. Reviewed 45 appeals for driving privileges. 32 individuals received persona-non-grata letters; 201 individuals officially warned. Investigated 31 local and DoD hotline calls; 39 assistance calls. Established a Juvenile Disciplinary Rehabilitation Board to review all cases involving juvenile misconduct in an attempt to divert juvenile offenders through rehabilitation programs involving education/counseling and community service. Took action on 467 cases of civilian misconduct. Adjudicated 14,096 traffic citations. Initial Review Officer conducted 543 Pre-Trial Confinement Hearings, retaining 499 Marines in the brig (92% confinement rate).

**LEGAL:** Base Legal Assistance exceeded previous production records by providing over 50,000 separate legal services, teaching over 390 legal classes and preventative law briefs to units and deploying personnel. This office's Immigration and Naturalization Coordinator is the focal point for all U.S. Marine Corps immigration and naturalization processing. The Base Tax Center also provided tax assistance to 38,149 clients and electronically filed 31,243 federal and state tax returns, the largest and most productive program in DoD. Electronic legal resources and document assembly software assist in effective and efficient delivery of Legal Assistance.

**CIVILIAN MANPOWER MANAGEMENT:** MCB increased its representation of minorities in the work force. Although the base lost 5 people from FY99 to FY00, it did employ 14 additional females in the total work force, up 3%. Black male employees increased by 12, while

females increased by 20. Hispanic males increased by 3 and females by 3. Asian males increased by 5, while females held steady. American Indian males stayed the same, while only females dropped to 2. Overall minorities increased 3% to 45%. No substantiated cases of workplace discrimination occurred, due to an effective and proactive EEO program. The base recovered \$1,760,721.95 (in real and projected costs), while reducing the cost of the injury compensation program by prosecuting 2 cases of fraud and finding alternative work in 2 other cases. Employees helped save money, time and labor through the Beneficial Suggestion Program and other incentive programs. Three examples follow: (1) changing the type of light fixture covers at the Beirut Memorial, which have a tendency to break, (2) the experimental use of refill cartridges for Laser Ink Jet printers, and (3) replacing V-belt adjusters for Screw Pumps at building FC 440. LCpl Steven Whitney received a Letter of Appreciation from the Military Civilian Task Force for Emergency Response due to his supervision of the refurbishment and equipping of the MCTFR mobile Command and Communications Vehicle, saving the base and county at least \$250,000.

**TRAINING/MISSION READINESS:** Opened a new Indoor Simulated Marksmanship Trainer (ISMT) for the 2d LAR Battalion. Opened the SR-6 Infantry Platoon Battle Course. This \$6.5M facility officially opened 1 Sep 00, enabling Infantry Platoons to conduct realistic live fire and maneuver training, previously conducted at other installations. Refurbished the G-10 Impact Area. Target debris had been collecting since the 1940's. As a result, Forward Observers/Forward Air Controllers had great difficulty accurately identifying targets. All unusable target debris removed and replaced with new targets easily recognizable from both ground and air.

Training Support Division moved Audio Visual Support sections from Training Equipment Visual Information Branch (TEVIB) to the Supply Branch, resulting in improved customer service. Graphics section created a present-day digital photography collage, depicting MAGTF capabilities aboard Camp Lejeune. The caption offers the viewer a 21<sup>st</sup> century perspective of the Marine Corps, while capturing the visionary concepts embodied by General John A. Lejeune. Initiated a program to link the Range Facility Management Support System (RFMSS) with the Geographic Information System (GIS). Combining the two databases will allow users to schedule ranges and at the same time create topographic maps of the facility. The many layers within the GIS allow the user to configure the map specifically to their needs, allowing units to plan their training much more effectively than in the past. Coastal Carolina Community College conducted an assessment of civilian training needs aboard Camp Lejeune with the goal of providing "reinvented" and cost-efficient civilian training. The needs assessment included depth interviews with civilian managers from each MCB department. The initiative examined the efficacy of partnering with the nonappropriated fund civilian training function. The civilian mentoring program received strong support during FY00 from all levels of civilian management aboard MCB.

**INNOVATIVE BUSINESS PRACTICES:** Camp Lejeune announced 1193 billets, civilian and military, for study in August 1999 under the OMB Circular A-76 Program. This Base Operating Support initiative encompasses elements of Facilities, Logistics, Comptroller, Environmental Management, Manpower, and Training, Education and Operations, and is on schedule for a decision in FY02. The Commanding General, MCB, Camp Lejeune, chairs the East Coast Regional Review Board which considers opportunities to regionalize and consolidate. We met our savings wedge reduction of \$1.1M for FY00 and saved an additional \$1.3M through further cost saving initiatives and efficiencies. MCCS contracted its barber shop operations effective 1 July 00. Net profit rose from around 10% or approximately \$140,000 profit per year to 25.11% or approximately \$402,000. Another MCCS business innovation is frozen food vending. After three months of market testing beginning in Aug 99, MCCS entered the business in Nov 99, averaging \$800 income per month on each machine with a net profit of close to 40%. The 30 Sep 00 Profit and Loss statement shows a profit of over \$23,000. These are new sales that have not been tapped before. MCCS measures many aspects of its business in innovative ways including a rigorous customer feedback system with customer satisfaction averaging above 90%. All



MCCS business operations average over 33% market share versus the local off-base economy.

**INSTALLATION STRATEGIC PLANNING:** In February 2000, the Commanding General and his staff created a corporate Balanced Scorecard for Camp Lejeune, inextricably linking our mission and vision into four major areas: customers, internal business processes, financial, and learning/growth. Each area has goals, objectives, measures, and initiatives. By August 2000, six major business units established cascading scorecards with goals and measures to ensure the base meets the objectives outlined in the corporate scorecard. Camp Lejeune's Executive Steering Committee, consisting of the Commanding General and his staff, oversee all aspects of our A-76 initiatives and Business Process Reengineering efforts. We use our cross-functional ABC model to focus on strategic opportunities for improvement. Camp Lejeune's aggressive, customer-focused approach to installation readiness employs many avenues for customer feedback and team approaches to meeting customer requirements, using available resources with no degradation of service.

**UTILITIES AND ENERGY CONSERVATION:** An energy use reduction of 8.9% per 1000 square feet of building space has been achieved when compared to the 1985 energy consumption baseline. The current cost savings based on current energy prices is estimated to be \$2.0M annually. A \$16M Utilities Energy Services Contract was awarded for the installation of 2093 Ground Coupled Heat Pumps (GCHP) in Camp Lejeune Family Housing. The contract with Carolina Power and Light Company (CP&L) will provide a net savings to the government of over \$19M after project costs and financing. A \$1.5M Utilities Energy Services Contract was awarded for the upgrade of the Camp Lejeune Energy Monitoring and Control System. Strategic Resource Solutions, the energy services subsidiary of CP&L, will provide the new system, "SiteNet," which has an intranet based digital control system for heating and air conditioning, electrical load management and automated energy procurement.

Camp Lejeune began the process of obtaining an Energy Savings Performance Contract. ERI Services performed an initial site visit and the Preliminary Measure Assessment is now being reviewed. If the PMA is acceptable, contract award is expected in FY01. Through an aggressive Y2K program, Camp Lejeune utilities experienced a smooth transition into the new millennium. Y2K functional testing of facility infrastructure systems proved effective in ensuring utility services were uninterrupted.

**ENVIRONMENTAL MANAGEMENT:** Camp Lejeune achieved significant pollution and waste prevention milestones through material substitutions, process modifications, and improved solid and hazardous materials and waste management. Completed a thorough assessment of solid waste management program (SWMP) with a Base policy statement that provides clear future direction by analyzing the costs of collecting, recycling, and disposing of solid waste. The DoD Solid Waste Diversion Measure of Merit (MOM) requires an annual diversion of at least 40 percent of the total solid waste stream from landfill disposal or incineration, by means that cost less than disposal or incineration, by FY05. The SWMP documents evidence of our compliance with the DoD MOM six years ahead of schedule with the present costs of recycling at only \$10.48 per ton versus disposal at \$30.48. Implemented and applied the Universal Waste Rule to manage communications batteries and pesticides for a 61% reduction of generated materials. A household hazardous materials management program was developed with recycling or reclamation of 250 gallons of assorted paints, solvents, sprays, and other hazardous materials. Completed a pilot testing of an innovative technology that uses a surfactant to solubilize free-phase dense non-aqueous phase liquids (DNAPLs) for removal from groundwater. Received these awards during FY00: White House Closing the Circle Award for Educational Outreach; Secretary of the Navy Pollution Prevention Award; Secretary of the Navy Pollution Prevention Team Award ; Secretary of the Navy Environmental Cleanup Team Award

**NATURAL AND CULTURAL RESOURCES:** Employed an integrated approach to managing natural/cultural resources and sustaining the military mission. Through timber management, reforestation, and prescribed burning, we trained in varied, safe, and sustainable training

areas. Outdoor recreational opportunities to hunt and fish integrated with wildlife conservation efforts and military training. Training areas routinely scheduled for recreational purposes throughout the regular hunting season to ensure a balanced and well-distributed harvest of game. Approximately 113,000 undeveloped acres provide unique challenges to Cultural Resources Management Program. Camp Lejeune's Natural Resources Management Plan, which establishes command objectives for natural resources management and environmental protection, is in the process of its sixth revision. The Plan assists natural resources managers, along with military trainers, in making land use management decisions. Our success is attributed to the formation of effective partnerships with civilian and military Base personnel, federal and state natural resources organizations, academic institutions, and environmental advocacy groups; as well as by effective public outreach efforts. Camp Lejeune received the Secretary of the Navy Conservation Award 1999.

**FIRE PREVENTION/PROTECTION:** Actual fire loss in real property was \$37,835 compared to \$51,620 during previous FY. No deaths during the FY00. The Fire Protection Division 4H Fire Bowl Teams were declared champions and first runner-up in the 1999 Onslow County 4-H Fire Bowl. Firefighter David P. Peed won the U.S. Navy and Marine Corps Fire Protection Association James M. Manser, Firefighter of the Year Award. Inspector Glenn P. Zurek won the U.S. Navy and Marine Corps Fire Protection Association Charles B. Gindele Award as the Fire Prevention Person of the Year for the third consecutive year and won the DoD Civilian Firefighter of the Year for the Department of Defense. Inspector Glenn Zurek also received the Emergency Services Gold Medal Award from the National Commander of the VFW. Fire Prevention held the first Dependents School District Wide Fire Drill in support of Fire Prevention Week. Over 3,500 students and 500 adult staff were evacuated in one minute and 52 seconds. The Fire Prevention Branch conducted Fire Safety Classes throughout the year teaching over 10,000 Marines, Sailors and Civilians about Fire Safety. The "Education Through Entertainment" program has provided educational performances for over 5000 viewers to-date and performed 47 shows. Training was conducted to assist the MEU with obtaining Shipboard Firefighting Certification, saving over \$230,000. The department conducted Hazardous Material Incident Command Training, and National Oceanic and Atmospheric Training was conducted for emergency responders to become spotters for severe weather. Fire Inspector I and II Training courses were conducted for Fire Inspectors and Station Captains. A Civilian Leadership Course was conducted for all personnel. Deputy Chief Huffman conducted DoD Firefighter Certification training at the Fire Department Training Area. Laptop computers were placed in Emergency Response Vehicles to enhance response and informational assets available to responding companies. The Fire Protection Division purchased a Jet Ski Rescue Boat to enhance water rescue emergencies.

**SAFETY:** Our Safety Program ensures a safe place to live, work, train and play for over 120,000 people. Government vehicles were driven more than 8,400,422 miles with only two injury-producing mishaps. Occupational lost-time rate for civilian employees is only about 8.4 per 200,000 hours worked. Implemented the Buckle Bear Program in all DoD schools. Due to education of entry-level supervisors and increased safety awareness programs, lost time mishaps declined by 30%. Traffic Safety Programs included numerous briefs to various commands and pre-holiday displays. Driver's Improvement Course was presented to about 4,220 personnel. Performed 42 comprehensive industrial safety inspections throughout MCB. Deficiency reports were generated for each inspection conducted. Limited deficiencies were uncovered during the comprehensive inspections. Compliance with OSHA standards was accomplished through three avenues: 1) announced comprehensive industrial safety inspections, 2) unannounced project site visits, 3) employee complaints, and 4) extensive training in respective industrial disciplines.

**SECURITY:** A new Mobile Command Center/Emergency Operations Vehicle is now operational as a joint command and control center for use by both Camp Lejeune and Onslow County Emergency Services. The mobile center was renovated from a former bookmobile operated by the county library at a cost of \$10,000. Purchase of a similar vehicle would



have been \$300,000. Equipment includes emergency service radios, fax machine, cellular phones, a satellite phone system, global positioning devices, computers, and other communications equipment. The vehicle will allow mobile management of large-scale emergencies, such as hurricanes, security and safety operations while collaborating emergency responses with fire, rescue, law enforcement, and emergency medical services. Onslow County, including all military installations, has been designated as a "Storm Ready Community" by the National Weather Service. Onslow County is one of the first counties in eastern North Carolina to receive this designation. Achieving this status is due to the cooperation of the Military Civilian Task Force for Emergency Response and Onslow County Emergency Services. Camp Lejeune provided "Severe Weather Spotter" training and certification to county and base emergency responders in support of this community designation. Camp Lejeune Provost Marshal's Office has implemented the nationally based program, GREAT, in the middle schools this year. GREAT stands for Gang Resistance Education and Training, and is focused on giving students the tools they need to resist gangs by setting goals and teaching them to settle differences without violence. In efforts to raise vehicle safety awareness and ensure safety of personnel, a new seatbelt policy was implemented at Camp Lejeune. The policy includes weekly seatbelt check-points, stiffer penalties for those not in compliance, and an incentive program to reward those who do wear a seatbelt.

**HEALTH AND DENTAL SERVICES:** Naval Hospital received the Naval Environmental Health Center's "Command Excellence in Health Promotion Gold Star Award" for the 5th consecutive year. Received continued accreditation following an inspection of the facility by the Joint Commission on Accreditation of Healthcare Organizations. Successfully passed the Bureau of Medicine and Surgery Inspector General Inspection and the Medical Occupational Safety and Health Program Inspection. The Naval Hospital Family Practice and Henderson Drive Navy Family Practice Clinics opened this year, providing medical services for more than 27,000 family members. Completed a major Naval Hospital renovation project, shifting more than 20,000 square feet of administrative space to clinical. Along with the Family Practice Clinics, we are in the process of implementing the Primary Care Manager (PCM) by name program. This program will serve to identify a specific provider for each patient allowing for improved access to appointments, improved quality of care, more personalized care, and a strengthened bond between patient and provider. All 206 personnel on the Fleet Hospital Platform received training during a Joint Forces Command Humanitarian Operation Exercise conducted in June. The entire critical care staff of 169 attached to the Fleet Hospital Platform received training at Fleet Hospital Operations and Training Command in July. The hospital has maintained a Deployment Readiness status of 95% and better. Renovations completed in the Pharmacy increased the number of windows from three to eight and implemented the use of a "Q-matic", a computerized patient queuing system that directs patients to the appropriate window. These renovations resulted in more than 90% of our patients waiting less than 10 minutes for prescriptions. Over the past year, enlisted advancements at the Naval Hospital have exceeded the Navy average by more than 10%, due to an intensive enlisted training program. The Naval Dental Center's Operational Readiness score reached a record high of 96.59%. Staff members turned in over 200 innovative performance improvement suggestions. Mobile Dental Units continued to take dental care directly to the patients, including going on the road with Marine Corps field exercises like "Rolling Thunder." Preventive dentistry continued with Children's Dental Health Month, lectures and displays at a variety of functions, and clinical staff providing valuable preventive insight to each patient.

**MESSING:** Food Service built on existing programs to reduce operating cost, improve efficiencies, and enhance customer support services. Hosted MARFORSYSCOM modern field burner test and provided operational comments deemed instrumental in the development of the field feeding concept. Food Service remains in the forefront on the regional contract effort by initiating contract modifications to enhance contractor performance. Implemented the Regional Master Menu. Through the use of prime vendor food show exhibitions, customer comment cards, aggressive research and expansion of existing small business contracts, the

Regional Master Menu was modified ensuring our Marines are provided the most nutritious and best tasting products commercially available. Camp Lejeune is the first installation to be in compliance with the food service industry "servsafe" and Hazard Analysis Critical Control Point requirements. Current mess contract cost saving initiatives have saved over \$350,000 and are being reviewed by other installations. Additional savings of over \$100,000 were realized by converting to an unbreakable dinnerware. Previous subsistence losses have been rectified due to an emergency generator installation project, enabling all mess halls to retain refrigerated storage capability during natural disasters. There are 5 mess halls fully operational for disaster feeding.

**BACHELOR AND FAMILY HOUSING:** The following improvements were accomplished: A keyless lock system was installed in the Paradise Point transient buildings; the foyer and stairwell in the Puller House were redecorated with new carpeting, wallpaper, a window treatment and silk plants; a wireless ADT security system was installed in the three suites of the Puller House; a new Property Management System was installed in the Paradise Point Billeting Office; new bedspreads were placed in Transient Officer Buildings 2603 and 2505 at Paradise Point; and two VIP suites in Building 2607 were completely refurbished. Twenty sets of bedroom furniture, along with guest table and chairs, were purchased and placed in Transient Building 2603 at Paradise Point. New hide-a-bed sofas and chairs were purchased for various transient quarters at Paradise Point and Hadnot Point. Shower pans were patched and coated throughout nine BOQ's. Twenty-eight sets of mattresses and box springs were purchased and placed in Transient Buildings 2617 and HP-57. Renovations were completed in Building HP-51. A total of eight rooms of whole-room-concept furniture along with bedspreads and window treatments were purchased for Building HP-51. A total of 109,132 TAD, PCS and Non-Duty reservations have been processed by the Billeting Office since March 2000. Bachelor Housing Division provided billeting support for the Riverine Officer Exercise, Reunion of the Stars, Chaplains PDTC which is held annually and the DIA, EWT and CAPEX which are held on a quarterly basis. Many compliments have been received on the outstanding facilities and the services provided by the staff. The utilization rate YTD for 2000 is: Transient Officer - Adequate: 76.13%; Permanent Party Officer - Adequate: 93.65%; Permanent Party Officer - Inadequate: 33.19%; Transient Officer CHB - Adequate: 52.46; Transient SNCO CHB - Adequate: 46.29%; Transient Officer CJ - Inadequate: 51.53%; Transient SNCO CJ - Inadequate: 54.40%; Permanent Party SNCO - Inadequate: 96.83%; Number of customers - 69,286. Maintenance assistance - 63,773 calls received, resulting in 39,812 tickets. Employee achievements, training and development - Donna Velez, Marine Corps Outstanding Mid-level Housing Manager of the Year. Kenneth Day, European Region, Housing Manager of the Year.

**MAINTENANCE:** Quality of life BMAR funded in FY 00 was: M1 \$2,131,000 funded and a reduction of 5.3%, and M2 \$1,156,000 funded and a reduction of 12.2%. BMAR definition is FY00 plus previous four years. Performed 25% controlled inspections on buildings/facilities for the whole activity. Approximately 42% of in-house workforce does preventive maintenance. Self-help completed \$1,000,000 worth of work and saved \$600,000. 1173 tickets completed.

**PUBLIC WORKS:** Awarded 176 contracts with a total value of \$89 million. A total of \$13 million of the \$89 million awarded for Quality of Life Enhancement projects with focus on Bachelor Enlisted Quarters. Other contract awards include a Physical Fitness/Family Services Center, a Maintenance and Operations Facility, a Property Control Facility, and a new TTII Elementary School. Total work in place for FY00 was \$94 million. Major construction projects completed include: a Child Development Center, a Corrosion Control Facility, and the complete renovation of the Primary Medical and Dental Clinic. Public Works undertook a major initiative to increase utilization of "best value" contracting methods vice sealed bid procedures for major facilities-related acquisitions. Public Works developed a "contracts" web page, providing bidders with immediate access to upcoming projects, bid results, and policy updates.



## MARINE CORPS COMMUNITY SERVICES (INCLUDES MORALE, WELFARE AND RECREATION AND FAMILY SERVICES):

Sales for the fiscal year were \$135,328,919, a six percent increase over the previous year. FY00 net nonappropriated fund profit is projected to be \$1,181,469 versus \$138,540 in FY99. Factors contributing to this profit increase: (1) business sales increases without "expense creep"; (2) a significant drop in operating expenses related to efficiencies and cost containment in the Programs and Support areas; and (3) contracting marginal operations to increase cash flow. Customer satisfaction is monitored through a rigorous, statistically valid, and continuous survey process. Survey "listening posts" include an annual survey of the entire population using probability sampling, exit polling using electronic Opinionmeter equipment, a written customer comment card system, an annual employee survey, a web-based customer comment system, and e-mail and toll-free telephone customer communications systems. MCCS's customer satisfaction ratings average over 90%. Customers save a "market basket" average of over 18% by shopping on-base. Over 800 programs round out the MCCS organization, from the wholistic "Semper Fit" programs through all business operations (e.g., the Marine Corps Exchange). New initiatives during FY00 included a complete renovation of Gottschalk Marina, the construction of a clubhouse at Paradise Point Golf Course, and the implementation of the Return To Readiness program which assists in the rehabilitation of injured or sick Marines. Renovation/construction efforts completed or programmed—just over \$750K in 15 locally funded NAF projects as well as four projects (over \$338K) funded through HQMC and APF. Continued heavy involvement in the local community, participating in a "How to Do Business with MCCS" seminar and the Business Expo held in conjunction with the local Chamber of Commerce. Continued to hold town meetings with both on- and off-base customers, and supported local volunteer and charity activities. MCCS received numerous awards, including a "Standing Tall" award from the Commandant of the Marine Corps for the Single Marine Program. MCCS fully participates in the base's recycling program. MCCS hosted Eco-Maynia, a recycling-themed family event during its annual Maynia festival in May 00. Child Development (and Youth Programs) successfully relocated School-Age Care in Youth Pavilions allowing for enhanced programming. Family Child Care increased the number of homes served by 16%. The following individuals received the base commanding general's "Standing Tall" award this year: Renee Valdov (Single Marine Program), the Staff of Auto Body Hobby Shop, and John Cameron and Megan Stower (Frame Shop).

PUBLIC AFFAIRS: Supported many key deployments this year with combat correspondents, including: Battle Griffin in Norway, Noble Anvil in Kosovo, Hurricane relief in Honduras, UNITAS in South America and West Africa, Fleet Week in New York City, Cooperative Osprey, and numerous exercises in the eastern United States. Earned the Combat Correspondents Association Awards for Best Feature Story in the Marine Corps for the second straight year, Best Radio/TV Sports News Story, and Honorable Mention in several other categories. The Globe, the base paper, earned second place in the civilian enterprise newspaper (metro) category for the annual DoD Thomas Jefferson Awards. One of our corporals, Chet Decker, wrote about a World War II Guadalcanal veteran and received the prestigious Dan Daly Award for best historical writing published in a periodical or newspaper by an enlisted Marine. Community relations program has exceptionally strong ties to Jacksonville and the surrounding communities, providing frequent tours of the base, informing visitors of the base's self-guided tour, and coordinating support for numerous local festivals and parades. Established a Camp Lejeune Public Affairs Community Relations office in the Jacksonville Chamber of Commerce, unique among Marine Corps Public Affairs offices. LCTV-10, the commander's access television station, sets the pace for CAT TV in the Marine Corps. Per the Commandant's guidance to make better use of cable television, The Consolidated Public Affairs Office has instituted 7-day, 24-hour service that includes original programming created by CPAO Marines. News, entertainment and information dispensed daily, and original programming copied and broadcast by an off-base, commercial cable station.

SUPPLY: Managed over \$33M in sustainment requirements and retail sales in support of II MEF and MCB. Direct Support Stock Control

provided \$18M in retail level material requirements and fuel. Reorganized and reduced personnel to provide value added service to customers. Joined with GSA and DLA in Prime Vendor corporate initiatives to consolidate retail customer requirements and provide a single face to wholesale vendors in order to take advantage of volume discounts and provide best value to customers. Reduced order ship time (OST) by implementing direct vendor and wholesale delivery to retail Materiel Distribution point. Improved supply support to all elements of the Marine Air Ground Task Force and reduced inventory levels by expanding levels of Electronic Commerce and Electronic Business opportunities. Provided customer order entry web based catalog and delivery capability to further enhance provided services. Consolidated Issue Facility (CIF) provided life cycle management of all II MEF Individual Combat Clothing and Equipment and sustainment inventory valued at more than \$4M. The CIF also initiated the issue of the Modular Lightweight Load Carrying Equipment (MOLLE) System, replacing the ALICE Pack and several other pieces of individual equipment in order to improve II MEF combat effectiveness and preparedness. Base Property provided material life cycle support of the Commandant's BEQ Whole Room Concept, enhancing quality of life for junior Marines by executing budget based support for more than \$3.8M to replace 2,428 sets of furniture in 25 barracks. Improved life cycle management for over 9,300 Plant and Minor Property items by correctly identifying inventory and implementing the depreciation scheduling of the Accounting System (DPAS). Property Control acquired weatherproof containers and issued disaster blocks permanently in support of destructive weather operations precluding the necessity of issuing and turning in of destructive weather blocks; purchased and supported life cycle management of \$1.2M in personnel support equipment for five MILCON projects.

TRANSPORTATION: Continued to provide timely freight, passenger ticketing, personal property storage and deployment support to tenant commands and MCAS, New River. Freight/Deployment Support Branch executed 11,770 shipments of various commodities/weights; processed 383,557 receipts. Personal Property Branch coordinated 15,900 household goods shipments and processed 1,037 locally adjudicated claims for damage/loss. Passenger Branch provided government and commercial transportation for the movement of over 150,000 passengers. Managed the East Coast Personal Effects and Baggage Center. Actively engaged in the sustainment support process for numerous deployed II MEF units. Served as a training platform for Marines with the 3112 MOS, Shipping and Receiving Platoon, Beach and Terminal Operations Company, 2d Transportation Support Battalion, 2d Force Service Support Group. Maintained over 1500 pieces of passenger, cargo, and material handling equipment at a 96% readiness rate while supporting in excess of 2,000 transportation requests. Significant transportation accomplishments included driving 627,437 miles, hauling 2,674 tons of cargo, and transporting in excess of one million passengers (including DOD Dependents' Schools Students). Our hospital ambulance section logged over 111,429 miles as it responded to 2,106 calls and 353 evacuations. The maintenance endeavor continued at an impressive rate despite the increase of equipment to mechanic ratio of 100 to 1, a 33% climb over the previous year, and a three percent increase in maintenance shop repair orders to over 8,000 for the year.

LOGISTICS OPERATIONS: Supported over thirty different operations and commitments, including support for Joint Exercises, foreign military forces, and the Conseil du Sport Militaire's International Military Wrestling Championships. Ensuring that the infrastructure of the Base supports its tenant commands, the Logistics Department spent over on million upgrading warehouses used by those units.



# **Outstanding Management Initiatives**



*Over the last five years it has become increasingly evident that injuries in the Marine Corps are one of the greatest impediments to Mission Readiness. In FY 98, 1719 Marines faced Physical Evaluation Boards with a projected loss of \$71 million. In an effort to assist local commands with this impending crisis, MCCS Fitness Division launched the Return To Readiness Program. Its purpose is to assist Marines faced with injuries, weight problems, and performance issues return to full duty status fit and deployable. Run by professionals such as Certified Athletic Trainers, Exercise Physiologists, and Nationally Certified Personal Trainers, the program aims to decrease the number of days lost to injury and better prepare those returning to full duty, thus reducing the chance for re-injury. Over the long term, the program should decrease the number of Marines facing Physical Evaluation Boards and save valuable careers.*



Perhaps nowhere is the Marine Corps Base's commitment to the Quality of Life Concept more evident than in Base Property's ongoing efforts to improve the quality of life. Base Property continued to enhance the quality of life during fiscal year 2000, enhancing quality of life through property-based support for more than \$3.8M to replace furniture in the BEQs. Replacing furniture in the BEQs ensures that junior Marines have a comfortable atmosphere in which to relax and enjoy comfortable and functional furnishings. In the following photo, a junior Marine is surfing the Internet in his room along with dressers and nightstands.

## **BEQ Whole Room Concept**

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*Perhaps nowhere is the Marine Corps Base's direct support of II MEF quality of life more evident than in Base Property's ongoing efforts to implement the Commandant's BEQ Whole Room Concept. Base Property continued to provide material life cycle support of the Concept during fiscal year 2000, enhancing quality of life for junior Marines by executing budget based support for more than \$3.8M to replace 2,428 sets of furniture in 25 barracks.*

*Replacing furniture in the BEQs ensures that junior Marines have an exceptional and home-like atmosphere in which to relax and enjoy life away from the workplace. Comfortable and functional furnishings include computer workstations with plenty of storage room along with dressers and matching bedding and window treatments.*

*In the following photo, a junior Marine from 2d Light Armored Reconnaissance Battalion enjoys surfing the Internet in his spare time.*

Allen W. Wood

### Indoor Simulated Marksmanship

The Training, Education, and Operations Experiment created a new Indoor Simulated Marksmanship Trainer (ISMT) for the 24 I&O squadron. This system uses the system university students bring into the classroom.



***Indoor Simulated Marksmanship Trainer***

*The Training, Education, and Operations Department opened a new Indoor Simulated Marksmanship Trainer (ISMT) for the 2d LAR Battalion. This video game-like system accurately duplicates firing live rounds at targets without the expense of ammunition or supplies. The Defense Science Board concluded that computer-based, simulated scenarios offer the only practical and affordable means to improve the training of Service operational commanders, their staff, and the commanders and staff who report to them. Battle simulation offers the only opportunity to practice the use of certain weapon systems, sensors, tactics, and techniques against a skilled adversary. It provides the ability to fire at moving targets, both aircraft and vehicles and also allows the Marine to see if rounds are having an effect on target. The School of Infantry's ISMT reduced the cost of operation requirement by more than \$16M, without reducing the quality of training. Similar cost savings are expected with the 2d LAR Trainer.*



...the time and save time and money by ...  
plan field training exercises as well as minimize the number of ...  
by giving the unit as much information as possible regarding the terrain and  
notar ... the various ranges aboard Marine Corps Base, Camp Lejeune.



## *Creation of User-Specific Topographic Maps*

*The Training, Education, and Operations Department initiated a program to link the Range Facility Management Support System (RFMSS) with the base's state-of-the-art Geographic Information System (GIS). Combining the two databases will allow users to schedule ranges and at the same time create topographic maps of the facility. The many layers within the GIS allow the users to configure the map specifically to their training needs, permitting units to plan their training much more effectively than in the past.*

*This initiative will save time and money by streamlining the processes used to plan field training exercises as well as minimize the number of delays or obstacles by giving the unit as much information as possible regarding the terrain and hazards of the various ranges aboard Marine Corps Base, Camp Lejeune.*

# CAMP LEJEUNE SELF-GUIDED TOUR

Points of Interest

- 1. U.S. Marine Corps War Memorial
- 2. Camp Lejeune
- 3. Camp Lejeune
- 4. Camp Lejeune
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## **SR-6 Infantry Platoon Battle Course**



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*The SR-6 Infantry Platoon Battle Course opened 1 Sep 2000. This \$6.5M facility enables Infantry Platoons to conduct realistic live fire and maneuver training, previously conducted at other installations. Flexibility of scheduling along with the economic benefits of having this training course located aboard Camp Lejeune will significantly contribute to the quality and timeliness of training opportunities available to the II Marine Expeditionary Forces located in eastern North Carolina.*



## **The MOLLE System**

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*Camp Lejeune's Consolidated Issue Facility (CIF), Logistics Department, implemented the issue of the Modular Lightweight Load Carrying Equipment (MOLLE) System, replacing the ALICE Pack and several other pieces of individual equipment in order to improve II MEF combat effectiveness and preparedness.*

*The MOLLE System allows Marines to customize the equipment they carry for a particular mission and to change the configuration of their packs during the mission, if necessary. Configurations designed for riflemen, grenadiers, squad automatic weapon gunners, and corpsmen ensure improved readiness as well as quality of life for Marines in the field.*

*During the past fiscal year, up to 150 MOLLE packs per day were distributed from the Supply Office to elements of the II MEF. The efforts of the Logistics Department to distribute these packs to II MEF ensure that Marines stationed aboard Camp Lejeune are at the forefront of combat readiness.*





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### **Draft Press Release**

The Department of Defense has announced that Marine Corps Base, Camp Lejeune, is the Fiscal Year 2000 recipient of the Commander-in-Chief's Award for Installation Excellence. The award is sponsored by the Secretary of Defense in recognition of excellence in installation management and is presented annually to one military installation in each of the Armed Services. The award recognizes the military installation whose leaders and workforce have made the most outstanding contribution to increased productivity and overall excellence in installation management.

Camp Lejeune was selected as the Marine Corps recipient of the award after review and selection by the Commandant of the Marine Corps and approval by the Secretary of the Navy. In recognition of this award, a trophy will be presented at a Pentagon ceremony to Major General Ronald G. Richard, Commanding General, and other representatives of the Marine Corps Base, Camp Lejeune.

The award highlighted Camp Lejeune's use of improved training systems, numerous quality of life improvement projects, health services, family services programs, and innovative management practices that have achieved significant improvements in Base operations. Numerous morale boosting recreational and cultural activities were provided to serve Camp Lejeune and surrounding civilian communities and improvements in facilities management, energy conservation, training facilities, workforce productivity, environmental protection, and community relations were also noted in selecting Camp Lejeune to receive this award for excellence in installation management.



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### **Input for Program Brochure**

Marine Corps Base, Camp Lejeune, is known as the “Home of Expeditionary Forces in Readiness.” The Base covers 246 square miles encompassing over 153,000 acres, of which 26,000 acres are water. Serving five major Commands, Camp Lejeune has a Naval Hospital, Naval Dental Center, Navy Primary Care Clinic, and several medical/dental branch clinics serving several U.S. Marine Corps Forces, Atlantic, units and a population in excess of 150,000 located in the Camp Lejeune area.

The Base continues to undertake numerous initiatives in training support, automated systems, procurement, operational cost cutting, family services, and environmental management. These initiatives place Camp Lejeune at the forefront of Marine Corps Bases worldwide.

Over the years, the Base has received numerous national awards for installation excellence, public affairs, recreation programs, fire prevention, food services, procurement, law enforcement and environmental management.

The Marine Corps Community Services Program at Camp Lejeune is the most comprehensive in the Marine Corps with over 800 ongoing programs covering a variety of aspects of Marine Corps family life. Unique family and child advocacy programs are the first of their kind and are specially tailored to support the families of deployed Marines and Sailors.

The high quality of work, demonstrated in a broad range of Base support functions and community relations, exemplifies the commitment to excellence shared by all Marines, Sailors and civilians at Camp Lejeune.

**Input for Keynote Speaker**

During Fiscal Year 2000, Marine Corps Base, Camp Lejeune, North Carolina, remained the home of several major component commands of U. S. Marine Corps Forces, Atlantic, including the II Marine Expeditionary Force, Command Element; 2D Marine Division; 2D Force Service Support Group; and II Marine Expeditionary Force Augmentation Command Element. The Base supports a total population of over 135,000 personnel.

Camp Lejeune has established a national reputation for innovative management and has served as a test site for numerous DoD and Marine Corps installation management initiatives. In addition, Camp Lejeune has won several national level awards in all phases of Base operations including installation excellence, food services, public affairs, law enforcement, firefighting, procurement, environmental management, and recreation programs to name a few.

The ongoing commitment to excellence in Base support operations at Camp Lejeune exemplifies the high standards established for the Commander-In-Chief's Award for Installation Excellence.



*Draft Congratulatory Letter  
from the  
President of the United States*

*Date*

Congratulations to the men and women of Marine Corps Base, Camp Lejeune, North Carolina, on winning the 2000 Commander-in-Chief's Award for Installation Excellence. Americans owe all Marines a special debt of gratitude. You remind us that America remains the land of the free only because she has been the home of the brave. Your commitment to excellence in managing a quality installation for Marines to live, train and raise families is greatly appreciated. Your outstanding efforts have helped make Camp Lejeune one of the finest installations in the Nation.

## Key Personnel Listing

Commanding General	MajGen R. G. Richard
Chief of Staff	Col A. J. Karle, Jr.
Base Sergeant Major	SgtMaj O. Kokensparger
Assistant Chief of Staff, Comptroller	Col T. G. Stevens
Assistant Chief of Staff, Environmental Management	Mr. R. L. Warren
Assistant Chief of Staff, Facilities	Col T. S. Phillips
Assistant Chief of Staff, Installation Security and Safety	Col M. T. Goodman
Assistant Chief of Staff, Logistics	Ms. N. C. Kalm
Assistant Chief of Staff, Management Support	Mr. H. F. Smith
Assistant Chief of Staff, Manpower	Mr. D. W. Collins
Assistant Chief of Staff, Marine Corps Community Services	Mr. J. R. Stewart
Assistant Chief of Staff, Reserve Affairs	Col M. J. Hobbs
Assistant Chief of Staff, Training, Education and Operations	Col J. C. Hardee
Chaplain	CAPT O. J. Mozon , CHC, USN
Inspector	LtCol P. T. McClenahan
Staff Judge Advocate	LtCol J. F. Feltham
Consolidated Public Affairs Officer	LtCol K. A. Oliver
Commanding Officer, Headquarters and Support Battalion	Col G. R. Sachtleben
Commanding Officer, Field Medical Service School	CAPT W. L. Roach, Jr., MSC, USN
Commanding Officer, Marine Corps Engineer School	Col J. Musca
Commanding Officer, Marine Corps Service Support Schools	Col L. Stein
Commanding Officer, Naval Dental Center	CAPT G. M. Brown, DC, USN
Commanding Officer, Naval Hospital	CAPT T. R. Cullison, MC, USN
Commanding Officer, Weapons Training Battalion	LtCol J. J. Jackson
Commanding Officer, School of Infantry	Col W. R. Kellner

**Nomination Information**  
**Marine Corps Base**  
**Camp Lejeune**

**Installation Commander**

MajGen Ronald G. Richard  
Marine Corps Base, Camp Lejeune, North Carolina 28542

**Nomination Point of Contact**

Mr. William ("Wynn") Hildreth, Jr.  
DSN 751-2128

**Base Operations Support Funding**  
**Fiscal Year 1999**

*Budgeted:* \$121,586,000

*Authorized:* \$177,488,187

**Nearest Civilian Community**

Jacksonville, North Carolina

**Principal Local Media**

**Local Newspapers**

- *The Globe, Camp Lejeune, NC*
- *The Rotovue, Marine Corps Air Station, New River, NC*
- *The Daily News, Jacksonville, NC*
- *The Star News, Wilmington, NC*

**TV Stations**

- Channel 10, Base Information  
Camp Lejeune, NC
- Channel 77, Instructional  
Camp Lejeune, NC
- Channel 78, Instructional  
Camp Lejeune, NC
- WNCT, Greenville, NC
- WECT, Wilmington, NC
- WWAY, Wilmington, NC
- WITN, Washington, NC
- WCTI, New Bern, NC
- WFXI, Morehead City, NC

**Radio Stations**

- WSTK, WJNC, WXQR, WKOQ, WQSC of  
Jacksonville, NC
- WRHT, WCBZ of Morehead City, NC
- WRNS of Kinston, NC
- WXNR of New Bern, NC
- WRAL of Raleigh, NC
- WERO of Washington, NC

**Interested Members of Congress**

- U.S. Senator Jesse Helms
- U.S. Senator John Edwards
- U.S. Representative Walter B. Jones  
(Third District)
- U.S. Representative Mike McIntyre  
(Seventh District)

**Fiscal Year 2000  
Secretary of Defense  
Special Recognition Award Nominations**

**SECDEF SPECIAL RECOGNITION AWARD NOMINATION**

**I. DRAFT CITATION:** Command Inspector's Office  
Marine Corps Base  
Camp Lejeune, North Carolina

**II. NOMINEE NAME/PROFESSIONAL HISTORY:** Command Inspector's Office, Marine Corps Base, Camp Lejeune. During FY00, this office has conducted Commanding General inspections, efficiency inspections, reviewed check cashing and driving privilege appeals, reviewed civilian misconduct cases, sent Persona-Non-Grata and warning letters, handled assistance and Hotline calls/investigations, conducted the Juvenile Disciplinary Rehabilitation Board and worked closely with the DoD schools. Additionally, the Command Inspector is the President of the Armed Forces Disciplinary Control Board.

**III. SUPPORTING INFORMATION:** The Command Inspector's Office conducted 123 Commanding General inspections covering 54 functional areas at seven subordinate units. The Marine Corps Administrative Analysis Team conducted efficiency inspections of all Marine Corps Base units resulting in a rating of fully mission capable. The Field Supply and Maintenance Analysis Office-One inspection conducted an inspection of the School of Infantry (SOI) during FY00.

This office reviewed 181 appeal cases for check cashing privileges resulting in 42 reinstatements. Forty-five appeals for driving privileges have been reviewed.

During FY00, 32 individuals received Persona-non-Grata letters from Marine Corps Base, Camp Lejeune and 201 individuals were officially warned. Thirty-one Hotlines, both local and DoD, were investigated this year along with 39 assistance calls.

Due to the high volume of juvenile criminal cases, a Juvenile Disciplinary Rehabilitation Board was established to review all cases involving juvenile misconduct in an attempt to divert juveniles offenders through rehabilitation programs involving education/counseling and community service.

Four hundred sixty-seven cases of civilian misconduct were reported aboard the base and appropriate action was taken on each case.

During FY00, 14,096 military traffic citations were issued for mandatory reporting/appearance before the Camp Lejeune Base Traffic Court Office for administrative adjudication. Of the 14,096 people who received military traffic citations during FY00, 1,004 of them (Marines, dependents or civilians) appeared before the Base Traffic Court Officer and had their driving privileges either suspended or revoked.

In addition, the Initial Review Officer (IRO) who also serves as the Base Traffic Court Officer conducted 543 Pre-Trial Confinement Hearings at the Base Brig. Of the 543 hearings conducted, the IRO retained 499 Marines (92% confinement rate) in the brig on Pre-Trial Confinement prior to receiving either a Special or General Courts-Martial.



## SECDEF SPECIAL RECOGNITION AWARD NOMINATION

**I. DRAFT CITATION:** Captain Dennis J. Larson, GySgt William T. Cates, SSgt Lonnie L. Hiney, SSgt Richard S. Shaeffer, SSgt Bruce P. Franze, Sgt. Stacy O. Lafferty, Sgt. Scott Carter, Sgt. Jeremiah D. Armentrout, LCpl Roman J. Fontana, PFC Michael A. Seabrook,  
Reserve Support Unit (RSU)  
Facilities Section  
Marine Corps Base  
Camp Lejeune, North Carolina

**II. NOMINATION NAME/PROFESSIONAL HISTORY:** The Facilities Section of the Reserve Support Unit, Marine Corps Base, Camp Lejeune, NC. The RSU's mission is to assist all reserve component services by providing administrative, training, and logistics support while training aboard Camp Lejeune, and be prepared to process reservists called to active duty during national crisis. The specific actions of the aforementioned Marines greatly enhanced the facilities and infrastructure from which this support is provided during peacetime, and are now in place in the event of reserve mobilization and II MEF augmentation.

**III. SUPPORTING INFORMATION:** Nine months the RSU, under the guidance of Capt. D.J. Larson, initiated a "Self-Help" construction campaign involving the renovation of a dilapidated barracks building, and a supply building in need of modernization. The miraculous transformation of the "H" style barracks, Bldg. 313, and the interior and exterior enhancements of RSU Supply Bldg. 1403, was due primarily to the drive and determination of this Section, a unit of SMCR Marines, and funding through the Self-Help Division of Base Maintenance. Today, the barracks building, primarily used as contingency and Reserve Billeting, has new walls, lights, floor tile, and air conditioning.

The Supply warehouse's enhancements included a forklift access ramp, and an exterior secure storage lot of 4,000 SQFT. Serving as Project Officer, Capt. Larson was able to coordinate the collective efforts of numerous Base Agencies, members of 6<sup>th</sup> and 8<sup>th</sup> Engineer Support Battalions, and the Marine Corps Reserve Support Command. As this spirit of cooperation prevailed, so to did the visible progress of each project, with the end result being an approximate cost savings of \$265,000.00, based on civilian construction cost estimates. Inside Bldg. 313, 800 sheets of wallboard were hung, 400 gallons of paint and primer spread, an estimated 25,000 sq ft of commercial floor tile laid, and 125 new lights installed. The finished product of which is utilized not only by the thousands of Marine Corps Reservists that train aboard the Base annually, but also serves as one of the only surge billeting sites on Base. This renovated barracks has also supported junior military groups, visiting DOD Branches/agencies, and foreign militaries. The facility has been brought up to electrical, sanitation, safety, and fire codes, as well as improving the quality of life for up to 400 guests. A forklift access ramp at Bldg. 1403 was constructed to enabling a 4K lb forklift to transit to the ground while loading and offloading supplies and equipment. This concrete ramp construction required in depth liaison with EMD, Public Works, and MCB Facilities. In total, over 95 yds of concrete, and 4,800 lbs of reinforcing bar were molded into a functional access ramp enhancing warehouse operations greatly. The 4000 sq ft exterior storage lot, adjacent to the RSU Supply Bldg. 1403, was constructed exclusively by Reserve Marine Engineers during an annual training period. Over 100 yds of concrete were poured into a space designated as secure supply storage for reserve units performing annual training. These projects exemplify the Facilities Section's resourcefulness, ingenuity (in combination with hard work), the result of which was monetary savings and increased efficiency for the RSU and Marine Corps Base, Camp Lejeune.

***SECDEF SPECIAL RECOGNITION AWARD NOMINATION***

**I. DRAFT CITATION:** Logistics Department  
Marine Corps Base  
Camp Lejeune, North Carolina

**II. NOMINEE NAME/PROFESSIONAL HISTORY:** The Logistics Department, Marine Corps Base, Camp Lejeune. This Department provides support to II Marine Expeditionary Force across a broad spectrum of functions. The Department is made up of a Headquarters Element and six Divisions.

**III. SUPPORTING INFORMATION:**

A. **OPERATIONS DIVISION:** Supported over thirty different operations and commitments. Continued to work closely with II MEF and the local Marine Corps training commands in coordinating support and meeting commitments. Ensuring that the infrastructure of the Base supports its tenant commands, provided warehouse upgrades totaling over one million dollars.

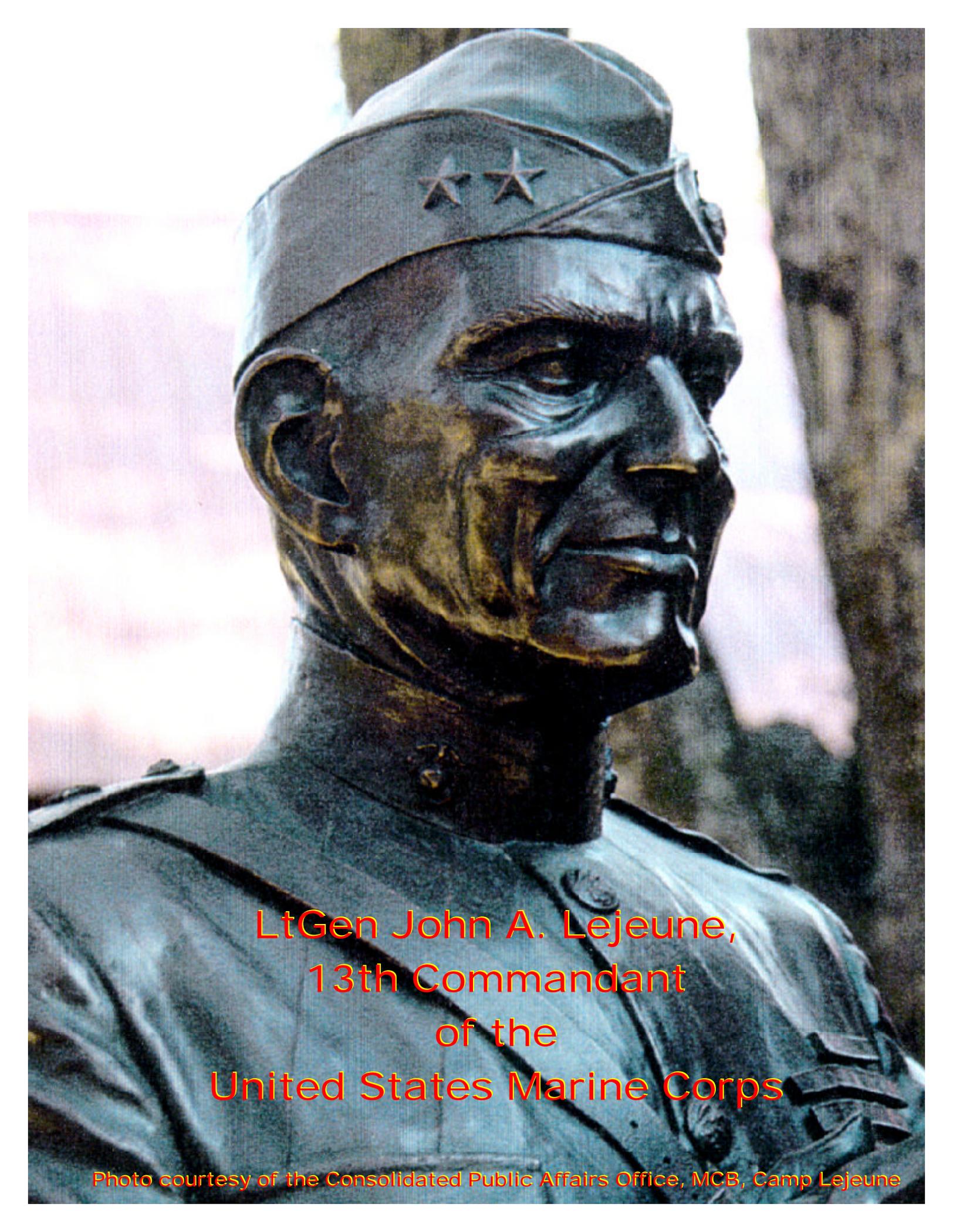
B. **CONTRACTING DIVISION:** Surpassed the standards set by the Secretary of Defense for paperless acquisition and achieved a 97% paperless acquisition rate (the average for the Marine Corps is 80%). Awarded 4,300 procurement actions valued at \$59,788,591. Recognized by CMC for managing the most successful Government Purchase Card Program Marine Corps-wide. Supported 146 Approving Officials and 342 Cardholders obligating more than \$35.6M.

C. **FOOD SERVICE DIVISION:** Initiated several contract modifications to enhance contractor performance that will increase patron satisfaction. Developed and implemented the Regional Master Menu. Current mess contract cost saving initiatives have saved over \$350,000. These initiatives are being reviewed by other installations for possible savings.

D. **MOTOR TRANSPORT DIVISION:** Maintained over 1500 pieces of passenger, cargo, and material handling equipment at a 96% readiness rate while supporting in excess of 2,000 transportation requests. Significant transportation accomplishments included driving 627,437 miles, hauling 2,674 tons of cargo, and transporting in excess of 1 million passengers (including DODDS Students).

E. **SUPPLY DIVISION:** Managed over 33 million dollars in sustainment requirements and retail sales in support of II MEF and MCB tenant commands. Through Navy Working Capital revolving funding, Direct Support Stock Control provided \$18M in retail level material requirements and fuel to support daily operations, exercises and mission success. Consolidated Issue Facility (CIF) provided life cycle management of all II MEF individual combat clothing and equipment and sustainment inventory valued at more than \$4M.

F. **TRAFFIC MANAGEMENT DIVISION:** Freight/Deployment Support Branch executed 11,770 shipments of various commodities/weights; processed 383,557 receipts. Personal Property Branch coordinated 15,900 household goods shipments and processed 1,037 locally adjudicated claims for damage/loss. Passenger Branch provided government and commercial transportation for the movement of over 150,000 passengers.



LtGen John A. Lejeune,  
13th Commandant  
of the  
United States Marine Corps

Photo courtesy of the Consolidated Public Affairs Office, MCB, Camp Lejeune